



DEPARTMENT OF THE NAVY  
NAVAL RESEARCH LABORATORY  
4555 OVERLOOK AVE SW  
WASHINGTON DC 20375-5320

IN REPLY REFER TO  
5720  
Ser 1008.11/015  
16 MAY 19

Martin Peck  
c/o MuckRock  
MuckRock - DEPT MR 22309 P. O. Box 55819  
Boston, MA 02205-5819  
[22309-94721909@requests.muckrock.com](mailto:22309-94721909@requests.muckrock.com)

Subject: FREEDOM OF INFORMATION ACT CASE DON-NAVY-2016-001464/ NRL-FOIA-2016-Peck-001

To Whom It May Concern:

Thank you for your Freedom of Information Act request dated November 15, 2015 in which you requested:

*"...mission statements, objectives, and staffing counts for the Naval Research Laboratories in the Information Technology Division."*

NRL's records are maintained in accordance with the Department of the Navy Records Management Program Manual (SECNAV M-5210.01), the Department of the Navy Standard Subject Identification Code Manual (SECNAV M-5201.2), and National Archives and Records Administration (NARA) guidelines. Not all records are permanent and some records may have been destroyed based on established disposition schedules. NRL does not maintain a consolidated records database. FOIA requests received by NRL are forwarded to the organization within NRL having cognizance over the subject matter of the request and a search is conducted of unclassified and classified records to identify responsive records.

Please be advised pursuant to the Freedom of Information Act, 5 U.S.C. §552 (as amended), the Naval Research Laboratory has reviewed your request and has determined that the information you are seeking is *granted* under 5 U.S.C. §552. Please find attached two (2) of documents found responsive to your request.

Should you require additional assistance for your FOIA request, you may contact the Naval Research Laboratory's FOIA Coordinator at [FOIA@nrl.navy.mil](mailto:FOIA@nrl.navy.mil) or (202) 767-2244. You may also mail your correspondence to:

Naval Research Laboratory  
Attn: Freedom of Information Office, Code 1008.11  
4555 Overlook Ave SW  
Washington D.C. 20375-0001

You may also contact the DON FOIA Public Liaison, Christopher Julka, at [christopher.a.julka@navy.mil](mailto:christopher.a.julka@navy.mil), (703)697-0031. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and

Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road-OGIS,  
College Park, Maryland 20740-6001  
e-mail at [ogis@nara.gov](mailto:ogis@nara.gov)  
telephone at 202-741-5770  
toll free at 1-877-684-6448  
facsimile at 202-741-5769

If you determine that the response to your FOIA request necessitates an appeal, you may initiate your appeal by writing to:

Office of the General Counsel  
Department of the Navy  
ATTN: FOIA/PA Appeals Office  
1000 Navy Pentagon, Room 5A532  
Washington, D.C. 20350-1000

Your appeal must include the designated reference numbers (DON-NAVY-2016-001464/ NRL-FOIA-2016-Peck-001), a copy of your original request, a copy of this letter, your supporting rationale on why the appeal should be granted, and any other information you would like considered in adjudicating your appeal. The appeal must be postmarked no later than ninety (90) calendar days from the date on this letter.

Jenese Lee  
FOIA Coordinator  
Naval Research Laboratory



